

# AMISFIELD PRESERVATION TRUST

## APPLICATION FOR POST OF VOLUNTEER COORDINATOR

Name:		
Home Address & Postcode:		
Telephone Nos.	Home:	Mobile:
Email Address:		

1. FURTHER, VOCATIONAL AND HIGHER EDUCATION		
List any Further Education Colleges or Universities attended		
College/University	Qualifications Obtained, Grade(s) and Major Subjects Studied	Tick if Awaiting Results?

2. PROFESSIONAL AND OTHER TRAINING/ QUALIFICATIONS
Details

**3. RELEVANT TRAINING/ CERTIFICATES HELD**

Please list any relevant training undertaken or certificates held eg First Aid, Use of Pesticides, Use of Chainsaws:

**4. PRESENT / MOST RECENT EMPLOYER**

Name and Address of Employer:	Dates of Employment - From: To:
	Present Salary:
	Notice Required:
Position Held:	Reason for Leaving/Intending to Leave:

Responsibilities and Duties:

**5. PREVIOUS EMPLOYMENT**

Please give details of your relevant work history starting with your most recent employment, you can include any work experience placement, secondments and voluntary work. Please include reasons for any breaks in employment. Continue on a separate sheet if necessary.

Dates (mm/yy)		Name & Address of Employer	Position Held and Nature of Duties	Reason for Leaving
From	To			

**6. EXPERIENCE, SKILLS AND TRAINING**

Please relate your experience, skills and training to the job description and person specification.  
**PLEASE DO NOT ATTACH YOUR CV**

**7. COMMENTARY**

Please use this section to explain why you are applying for this post.

**8. OTHER RELEVANT INFORMATION TO SUPPORT YOUR APPLICATION**

Please include any details of voluntary work, membership of organisations, etc.

<b>10. REFEREES</b>
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Please give details of two persons who can confirm your suitability for this position and should, preferably, know you in a work capacity. One must be your present or most recent employer (paid or voluntary work). Referees will only be contacted for the preferred candidate following interview.

Name: Position: Organisation: Address:  Phone No: Email:	Name Position: Organisation: Address:  Phone No: Email:
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<b>11. DECLARATION</b>
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I certify that all the information I have given on this form is true and correct to the best of my knowledge. Any false statement may be sufficient cause for rejection or, if employed, may result in the termination of employment. I understand that the information I have given may be stored in manual and electronic files and is subject to the provisions of the Data Protection Act 1998. I agree to information provided on this form being used by the Amisfield Preservation Trust in accordance with the Act.

Signature:	Date:
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Once complete, please email a copy of your application to enquiries@amisfield.org.uk or post to:  
 Amisfield Preservation Trust, Lady's Field, Whitekirk, Dunbar, East Lothian EH42 1XS

Closing date for applications : 6.00pm on Friday 22nd July 2022